

Reports using Tableau™ Scottish Trauma Audit Group (STAG)

Data used in these reports are extracted from eSTAG every 24 hours. There will be one day of difference between the data in eSTAG and Tableau™ reports so any updates to records in eSTAG today will show in Tableau™ tomorrow.

1. Log in details

Access to Tableau™ reports is via the internet but must be via a N3 network PC or laptop. This means that access is available within hospitals or other areas if you are able to gain remote access to the NHS network.

You need an LDAP user name and password to access Tableau™ and details of user name and password should have been sent by National Services Scotland IT. If you also have access to eSTAG or other ISD Products then your username and password will be the same.

If you have forgotten your password please email NSS.csd@nhs.net or call 0131 275 7777 and ask for your password to be reset. Please include your user name in the email or inform them that it is for your LDAP account to access Tableau™.

Please contact STAG on NSS.isdstag@nhs.net if you are still having problems accessing.

Click on link to open the sign in page [Tableau home](#)

Once logged into Tableau™ there is no time out. Please ensure that you adhere to local information governance guidelines and log off or lock your screen when not at the PC as these reports may contain patient level data.

2. Type of reports

Please note there are four different levels of reports, and security within the background of your account has already limited what report you can see:

- Hospital level which allows access to confidential patient level data for one or more hospitals;
- Network level which allows access to aggregated data for one trauma network;
- National level which allows access to aggregated data for all four networks; and
- Scottish Ambulance Service (SAS) reports with access to one or all SAS Divisions.

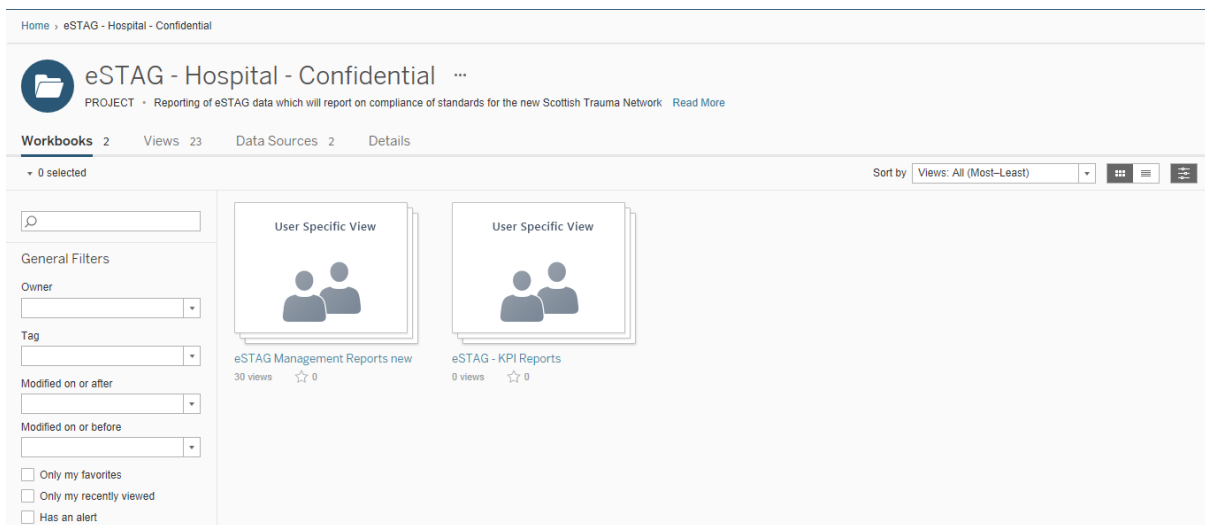
3. Navigation

When you first sign in, the link will take you to all your workbooks and will include the eSTAG reports you have access to. See example below (Screenshot 1) for hospital level reports that include two thumbnails. Click on one of the thumbnails of the workbook you want to open.

Reports using Tableau™

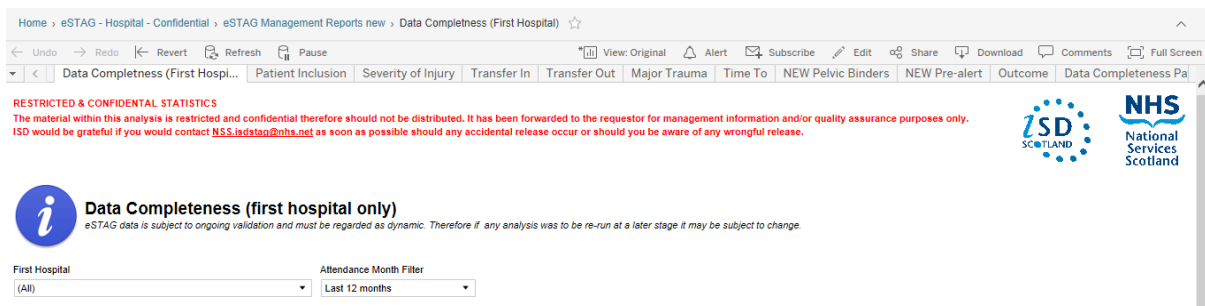
Scottish Trauma Audit Group (STAG)

Screenshot 1



After opening one of these thumbnails (eg eSTAG Management Reports), all the summaries within this report are available as thumbnails. Click on any of the summaries. Once in the first summary, other available summaries will appear above the red writing (Screenshot 2). All the reports are listed first, followed by the patient listings for each report. Patient listings refer to the list of patients that are behind the data and can be accessed by clicking on any data point within the charts or tables or from the list of summaries along the top of the screen.

Screenshot 2



4. Functionality



Hover or click on this button in the relevant summary to view a description of the data shown.

Filters are available in each summary to allow you to choose a smaller cohort eg by month of attendance, injury severity or age. These selections will remain on each summary (if relevant) until you change the filters again.

Click on any data point (table or graph) to see a **list of patients** that this data point refers to (only available in Hospital and SAS reports).

